



**WORKFORCE**DEVELOPMENT  
COUNCIL

Thursday, September 10, 2012  
9:30 a.m. – 12:00 noon  
Oahu Work Links, Dillingham Shopping Plaza  
1505 Dillingham Boulevard, Room 110, Honolulu, Hawaii

**MINUTES**

Member Attendees: Allen Chung, Carl Hinson, Robert Martin, Nani Medeiros, Jeff Piontek, Marian Tsuji, Kathleen Nielsen (for W. Higaki), Steve Lupkes, Arun Savara, James Tollefson, Leslie Wilkins, Alfred Lardizabal, John Vannatta, Catherine Scardino (for Patricia McManaman), Dwight Takamine, Michael Ng, Roland Prieto (for Mayor Alan Arakawa), Scott Murakami (for MRC Greenwood), Wayne Thom (for Richard Lim), Jan Miyamoto (for Mayor Bernard Carvalho)

Guest Attendees: DLIR Deputy Director: Audrey Hidano; OWIB: Marilyn Matsunaga, Derek Chinen; OWL: Rolanse Crisafulli, Lei Nakamura, Erick Pascua, Joyce Suckoll, Lee Williams-Naeole, Carla Harada; WDD: Elaine Young, Carol Kanayama, Maricar Pilotin-Freitas, Cynthia Nakamura; Alu Like: Winona Whitman; DLIR Research: Phyllis Dayao; Bureau of Apprenticeship Training: Al Valles; CTE: Bernadette Howard

WDC Staff: James Hardway, Stan Fichtman, Caroleen Tabata

Meeting was called to order by Chair, Marian Tsuji, at 9:37 a.m.

1. Approval of Agenda – APPROVED
2. Approval of 4/14/2012 quarterly meeting minutes-APPROVED

**One-Stop Presentation and Walk-Through**..... Oahu WorkLinks Staff

Rolanse Crisafulli and her staff presented an overview of the Department of Community Services, Oahu WorkLinks programs, and services available on Oahu. In partnership with Mayor Carlisle, the One Stop Consortium is comprised of Oahu WorkLinks, the Workforce Development Division, Oahu Branch and Alu Like. WIA Adult, Dislocated Worker and Youth Programs are coordinated with services available under the Department of Human Services, Job Readiness Program, Housing and Urban Development Rent to Work Program (100 participants provided temporary housing) and Juvenile Justice programs.

Job seekers services include employment readiness workshops, use of the Computer Resource Center, office support services and training opportunities. Employer services include listing of job opportunities in the local and national job bank, financial support with on-the-job training and Employment Training Fund activities, assistance in finding qualified candidates, participating in Job Fairs, and information on tax incentives to reduce payroll costs if hiring qualified individuals.

The Youth Services Center serves as a One-Stop Center for youth, coordinating activities and services available under various grants such as Youth Parents Program, Youth Build, and Former Youth Offender Program. Youth are dually-enrolled in several programs, as much as possible, to maximize available resources. With all the separate program requirements, it gets complicated, but the staff work together well for the benefit of the youth.

For Program Year 2011, 379 Adults and Dislocated Workers and 278 youth were enrolled in three programs. Success stories include On-The-Job Training program funded under the National Emergency Grant, Green Jobs under the State Energy Sector Partnership grant and 76 youth who completed their GED with the Honolulu Community Action Program.

**Announcement:** Chair Marian Tsuji recognized James Hardway for his hard work and diligence, as this was his last meeting with the Council. Director Dwight Takamine also expressed appreciation on behalf of the Department, and praised James's key leadership, faced with the challenge of a reduced budget, and continuously working towards government transformation and less duplication of services.

**Review of reports:**

1. LWIB reports:
  - a. Kauai (Jan Miyamoto)
  - b. Oahu (Rolanse Crisafulli)
  - c. Maui (Leslie Wilkins)
  - d. Hawaii (Kathleen Nielson)
2. WDD Report (Elaine Young): All 16 WIA contracts with the four counties have been executed. Reemployment assistance programs funded by a \$730,000 UI Trust Fund have been positive for UI claimants, providing job readiness workshops for UI claimants. WDD staff has been contacting employers, to discuss pre layoff and layoff aversion activities and services available to them before the actual closing of a plant or facility.
3. WDC Staff Report (James Hardway)
4. DLIR R&S Labor Market Information Report

**Discussion and Action Items:**

1. **Discussion: Appointment of Career and Technical Education Coordinating Advisory Council representative from the WDC**

Motion: Approve Mr. Al Lardizabal to represent the Council on the Career and Technical Education Coordinating Advisory Council.

Motion made by Carol Hinson, seconded by James Tollefson.

All in favor, none opposed. **MOTION PASSED.**

**2. Discussion: Converting the Disability Employment Initiative (“DEI”) Steering Committee to a Permitted Interaction Group (“PIG”)**

Motion: Approve the conversion of the DEI Steering Committee from a formal committee to a PIG.

Motion made by Carl Hinson, second by Allen Chung.

All in favor, none opposed. **MOTION PASSED**

**3. Discussion: 2012 - 2017 Workforce Investment Act (WIA), Wagner-Peyser State Plan**

Motion: Approve final draft of the 2012-2017 Workforce Investment Act/Wagner Peyser State Plan for Hawaii.

Motion made by Carl Hinson, second by Jeff Piontek.

All in favor, none opposed. **MOTION PASSED**

**4 Discussion: Proposed Reorganization of WDC and Appointment of Acting Executive Director.**

- a. Motion: Recommend to the Governor that the State Workforce Development Council be merged with the Department of Labor and Industrial Relations’ Workforce Development Division (WDD)

Discussion: There was much discussion on the proposed merger of WDC with WDD. Mr. Hardway explained the decrease in WIA funding for State administrative responsibilities, including funding for the staffing of the WDC.

It was decided that an Ad-Hoc Committee be formed to continue discussion with the DLIR Director and WDC staff to: a) develop options on how the DLIR Budget can be adjusted to sustain WDC activities, b) research what other states have done, what are the expectations of the Council and to report back to the full Council. Members of the Ad Hoc Committee are: Jim Tollefson, Carl Hinson, Nani Medeiros, Allen Chung, Robert Martin, Jr. Leslie Wilkins, and Jeff Piontek.

- b. Motion: Approve Ms. Elaine Young, WDD Administrator, as interim WDC Executive Director effective October 1, 2012.

Motion made by Carl Hinson, seconded by Nani Medeiros.

All in favor, none opposed. **MOTION PASSED**

12:00 Noon Meeting was adjourned by Chair Tsuji.